# 2020 Teacher Institute Lesson Plan Template

**Directions:**

Select a unit, topic, or theme you would like to develop into lessons and activities, based on your experience at the Colonial Williamsburg Teacher Institute.

Participants may elect, for an additional fee, to receive three hours of graduate credit from the University of San Diego. Credit will be given for attending all sessions of the Colonial Williamsburg Teacher Institute and submitting one original lesson. The credit is only offered through the spring after completing the Institute (online registration closes in mid-May).

Please submit your lesson plan via email to Jodi Norman at [jnorman@cwf.org](mailto:jnorman@cwf.org)

**Summer 2019 attendees** should submit their original lesson plans by December 1, 2019.

**Summer 2020 attendees** should submit their original lesson plans by December 1, 2020.

If you need credit for the fall semester of the year you completed the Teacher Institute rather than the following spring semester, submit the lesson as early as possible along with a note indicating when you need the credit.

After we have received the lesson plan, you will receive information regarding how to pursue University of San Diego college credit. You must complete the online registration and pay the University of San Diego $225 to receive three hours of graduate credit.

The following template will help you plan and format your original lesson.

### Title of Lesson

**Grade Level**

**Background Information**

Include a brief discussion of any background information relevant to the lesson.

**Lesson Summary**

In this lesson, students… [one or two sentences that describe what students do or create in the lesson. Optional: include a guiding/essential/compelling question.]

**Time Required**

1–2 class periods [for example]

[How long will it take a class to cover the material you have developed?]

**Objectives**

As a result of this lesson, students will be able to:

1. [Here, list as many objectives as necessary to adequately cover the material.]

2. [Describe the importance of the lesson’s content.]

3. [Refer to your state curriculum guidelines as necessary.]

**Materials**

* Primary sources
* Prints or images
* Song collections or other media
* Graphic organizers
* Educational technology (such as overhead projector, etc.)
* Other materials for teacher or student use (e.g. butcher paper, highlighters, etc.)
* Citations must be thorough and complete!

**Setting the Stage**

This section is designed to set up specific goals, ignite student interest, call up prior knowledge, develop background, introduce necessary vocabulary or terms, and anything else necessary to “set the stage” for the lesson.

Sample Activities:

1. Draw a time line for students: Where in time does this event or lesson material fit? (**Note:** a timeline or other orienting piece may be placed at the top of the page for easy reference.)
2. Use the “Think–Pair–Share” strategy to elicit students’ prior knowledge and predict possible outcomes.
3. Present a literature piece that connects with the overall theme of the material.
4. Offer biographical background of key figures.
5. Present tableaus, show a video or use outside resources, such as a speaker.

**Strategy**

This section is designed to develop comprehension, enhance and clarify students’ thinking, aid ongoing interpretation, etc. Activities should encourage students to interact with each other and with the primary sources and other materials used. This section should also explain how the lesson could be differentiated for students at different levels or with special needs.

Sample Activities:

1. Cooperative groups
2. Reader’s Theatre, storytelling, or other forms of dramatization
3. Student response journals
4. Use of primary sources, biographies, and historical fiction
5. Computer programs and audio-visual or multimedia sources (as appropriate)

**Alternate Teaching Strategies**  
This section is designed to provide alternate teaching strategies for ESL, below-grade readers, or special needs students.

**Extension Activity**

This section is designed to extend comprehension, encourage deeper response and continued interaction with history, and enable students to relate the issue to their own lives.

Sample Activities:

1. Write an original poem about the theme, including a personal reaction of the key events or people.
2. Write a letter in which you pretend to be a key figure engaged in trying to explain to an old friend a certain action you are taking in the event.
3. Write a new ending to the event.
4. Design a newspaper front page with articles relating to the theme.
5. Prepare an illustrated map and time line with captions that highlight major events.
6. Prepare a poster for the “film version” of the event. Include names of real-life actors cast in the main roles, descriptive phrases that suggest the plot, and illustrations that reflect the essence of the story line.

**Evaluation/Assessment**

Identify activities for evaluation. Specify the type of evaluation tool to be used, such as an oral presentation, research report, test, assessment of works collected in a portfolio, or other tools. Consider an evaluation that asks students to communicate or critique conclusions, or take action on a topic or inquiry.

**Primary Sources, Handouts, Worksheets, etc.**

Include full copies of the primary sources and graphic organizers (if any) that are needed for the lesson. Include information about where these sources were obtained, as well as any other special materials for use by teachers or students. Include their titles, authors or artists, and if possible where the original primary sources are located (e.g. “Library of Congress,” or “New York Public Library,” and the collection name, if available).

# Lesson plan Review Form

## Name of lesson: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Lesson writer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Check if true, or write “As Corrected” in the space provided, after you have edited the lesson.

\_\_\_\_\_\_\_\_\_\_\_\_ The lesson follows the agreed-upon lesson format, so that all completed lessons will   
 be similar.

\_\_\_\_\_\_\_\_\_\_\_\_ Primary sources are included and effectively used in the lesson.

\_\_\_\_\_\_\_\_\_\_\_\_ The strategies in the lesson involve active participation and are appropriate to the   
 age/grade level of students.

\_\_\_\_\_\_\_\_\_\_\_\_ Alternate teaching strategies are included for ESL, below-grade readers, or special   
 needs students.

\_\_\_\_\_\_\_\_\_\_\_\_ The lesson relates directly to the curriculum taught at the grade level identified.

\_\_\_\_\_\_\_\_\_\_\_\_ Any necessary background information and/or special instructions for teachers are   
 included.

Comments/Notes:

Lesson plan Rubric

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **1** | **2** | **3** | **4** | **5** |
| Materials | There are no materials listed and no primary sources are listed. | There are few materials listed. There are a small number of primary sources listed with incorrect citations. | There are some materials listed. There are not many primary sources listed with correct citations. | Most materials needed are listed. There are several primary sources with correct citations. | All materials needed are listed. There are sufficient primary sources with correct citations. |
| **Objectives** | Objectives are not listed. | Objectives are listed, but not fully aligned with national standards but not implemented throughout the lesson. | Objectives are listed and aligned with national history standards, but weakly implemented throughout the lesson. | Objectives are listed and aligned with national history standards and implemented somewhat throughout the lesson. | Objectives are listed and aligned with national history standards, and effectively implemented throughout the lesson. |
| **Setting  the Stage** | The activity does not engage students, activate or build prior knowledge, and does not introduce students to content. | The activity slightly engages students, activates or builds prior knowledge, and introduces students to content. | The activity somewhat engages students, activates or builds prior knowledge, and introduces students to content. | The activity engages students, activates or builds prior knowledge, and introduces students to content. | The activity dynamically engages students, activates or builds prior knowledge, and introduces students to content. |
| **Strategies/**  **Procedures** | The lesson is poorly explained, the activity does not encourage students to interact with each other or with primary sources. Modifications for students with special needs are not listed. | The lesson is partly explained, the activity minimally encourages students to interact with each other or with primary sources. Modifications for students with special needs are not listed. | The lesson is sufficiently explained, the activity encourages students to interact with each other or with primary sources. Modifications for students with special needs are not listed. | The lesson is adequately explained, the activity encourages students to interact with each other or with primary sources. Modifications for students with special needs are listed. | The lesson is clearly explained, the activity encourages students to interact with each other or with primary sources using critical thinking skills. Modifications for students with special needs are listed. |
| **Extension Activity** | The activity does not encourage students to relate issues to their own lives nor does it continue interaction with history using a variety of teaching strategies. | The activity does not clearly enable students to relate issues to their own lives nor does it continue interaction with history using a variety of teaching strategies. | The activity enables students to relate issues to their own lives and continued interaction with history using a variety of teaching strategies. | The activity enables students to actively relate issues to their own lives and promotes continued interaction with history using a variety of teaching strategies. | The activity enables students to personally relate issues to their own lives, encourages a meaningful response, and promotes continued interaction with history using a variety of teaching strategies. |